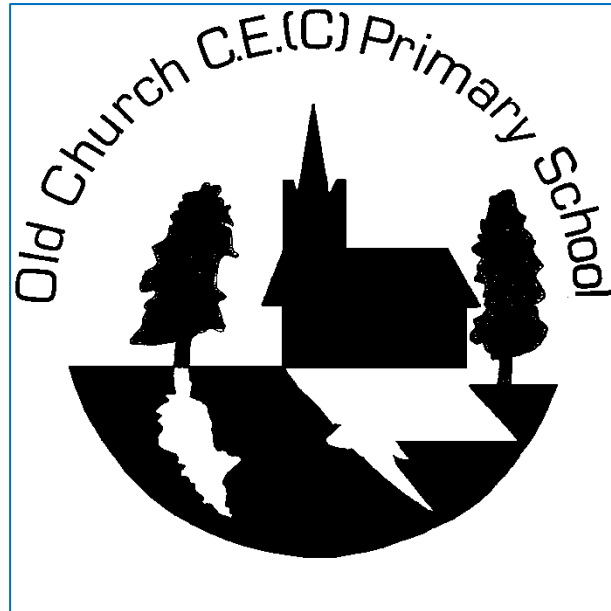




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Policy	Behaviour Policy- Covid 19 Amendment
Head Teacher Signed:	Davina Clacy
Chair of Governors Signed:	Claire Clift
Date Published:	September 2020



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Covid- 19 Amendment to Behaviour Policy

Contents

1. Scope	2
2. Expectations for pupils in school.....	2
3. Expectations for pupils at home.....	3
4. Monitoring arrangements	4
5. Links with other policies	4

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

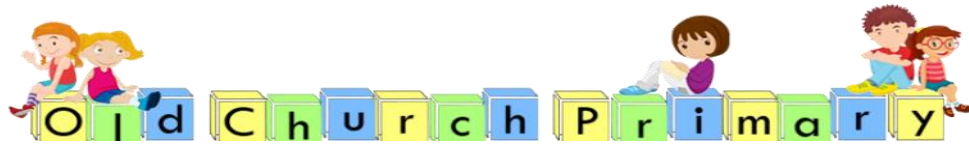
2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the Headteacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- Children are to enter and exit through their specified entrance
 - Children are to try and maintain a social distance as much as possible
 - Children to wash their hand for a 20 seconds at key points during the day.
 - Children to inform their teacher if they do not feel well
 - Children are to remain in their bubbles for the entire day
- Children to keep to Hygiene routines, such as hand washing and sanitising
 - Children can socialise with children in their bubble at school, including at lunch and break times
 - Children to Move around the school trying to maintain a social distance.
 - Children to line up on Paw prints, which enable social distancing



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- Children to Sneeze/ cough using a tissue if they can. Tissues disposed of in the pedal bin ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands. If no tissue is available children sneeze/ cough into their jumper.
- Tell an adult if they are experiencing symptoms of coronavirus
- Children only use their pack of school equipment – do not share with others
- Children to play in their allocated areas
- Children to use allocated toilets
- Children not to cough or spit at or towards any other person

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

Award house points and Marvellous Me stickers

However, if pupils fail to follow these rules, by purposefully breaking a rule (rather than accidentally) we will:

- Follow the school behaviour policy of verbal warning, red circle etc

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance – the [latest government guidance](#) says attendance will be mandatory from September. School will be reverting back to your normal expectations for attendance – see policy
- Expectations for uniform –: From September 2020, all pupils must wear uniform to school and follow normal school rules on uniform as set out in our behaviour policy. If pupils cannot wear their full uniform, parents should contact Mrs Holland or Mrs Lawley. This may be due to financial hardship due to Covid. School will look to support options

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact their phase leader using the email address they have been given if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages
- Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

3.2 Dealing with problems



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If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

- Contact you by email or telephone to offer support

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks during term time by the Headteacher and Senior Leadership Team. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Behaviour policy
- Health and safety policy
- Covid-19 Risk Assessment and Reset Plan



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Lost child policy



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At Old Church C of E (C) Primary School, the safety and well-being of the children is paramount. Staff at Old Church are responsible for accounting for the children in their group.

All children are accounted for during the day and their attendance is marked in the register at the start of morning and the start of the afternoon during registration. Staff make regular checks throughout the day. All doors and gate are securely closed and the outdoor play areas are fenced securely. No child is allowed to leave school at the end of the day without the staff seeing their parents/ carers/ identified person first. The only exception is if a parent gives an older child permission to walk home on their own .

If a child is missing the following action should be taken;

- Staff alert their line manager, the Headteacher and the Deputy who calmly check both inside and outside the building.
- If there is no sign of the child contact the parent to check if the child has gone home and inform parents of the situation
- If not the police are contacted immediately
- Trace the child's last movements
- Continue searching the local area and keep in contact with the school via mobile phone
- Staff wait for the police to arrive and follow their instructions. Staff would be allocated to continue searching whilst awaiting the police.

After the event, all staff involved will record the incident in writing and the Headteacher will lead an internal investigation.

If police have to be called the LA would be contacted by the Headteacher and a written report sent by the Headteacher informing them of the incident. The Headteacher would then take their advice on the next steps e.g. a report to OFSTED.

When taking the children on outings, a risk assessment is carried out prior to the outing and regular head counts are made throughout the time. Children are allocated to certain members of staff with higher than normal ratios, to ensure the children are safe at all times.

If a child went missing then the person in charge would be immediately informed. A member of staff would make an immediate search of the surrounding area, ensuring that the other children were sufficiently supervised and safe.



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If the child cannot be found after the appropriate search time then the Police and parents would be informed. The search would continue with the member of staff keeping in touch by mobile phone. Once the Police arrived, their instructions would be followed.

The Headteacher will inform the LA and take advice from them e.g. to call Ofsted

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